

THIS FINANCIAL YEAR (20/21): Metrology Lab fees will be increased by 2% (to the nearest 50p). Weights & Measures Act fees will be increased by 2% (to nearest 10p). No change to £80ph, BWC or Primary Authority fees.

Proposed FEES AND CHARGES 2019/20: Economy Enterprise and Skills - Trading Standards Service

Trading Standards Service

All charges are subject to standard VAT unless noted below

BACKGROUND: Between 1981 and 2010, guidance detailing the charges for testing individual items of equipment and registration fees were issued annually by the Local Authorities Coordinators of Regulatory Services (LACORS), and were the basis for fees in Devon. With the cessation of LACORS in 2011 these are no longer produced. With the exception of those set by legislation Devon now sets its fees independently whilst following recommendations from ACTSO (Association of Chief Trading Standards Officers).

Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
WEIGHTS AND MEASURES ACT 1985 s74 & s76					
Fee Code*	MEASURING INSTRUMENTS DIRECTIVE (MID) (2004/22 EC)				
VM1	INITIAL CONFORMITY ASSESSMENT. Devon is ONLY approved and competent to INITIALLY VERIFY Non-Automatic Weighing Instruments (NAWI) as part of the SWERCOTS Notified Body. Bookings can be taken for Bulk Fuel Meter Measuring System INITIAL VERIFICATION under MID, but this work will be conducted by South Gloucester Metrology Services.	£112.30 ph	£114.50 ph	Y	
VM2	REVERIFICATIONS of Equipment Covered by MID.	Use fees as detailed in sections below			Devon is authorised to REVERIFY all classes of equipment covered by MID – No surcharges apply to re-verifications.
Fee Code*	SPECIAL WEIGHING AND MEASURING EQUIPMENT				
VSS	Examining, testing, certifying, stamping, authorising or reporting on special weighing or measuring equipment at the place where the service is provided. Such types of equipment, specifically excluded from below, include: <ul style="list-style-type: none"> - Automatic or totalling weighing machines - Equipment designed to weigh loads in motion - Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence under the 1983 Regulations or Regulation 23 or 24 occurrence under the 1988 Regulations - Weighing or measuring equipment tested by means of statistical sampling - The establishment of calibration curves from templates - Templates graduated in millilitres - Testing or other services in pursuance of a Community obligation other than EC initial or partial verification 	£112.30 ph	£114.50 ph	Y	No discounts are available
Fee Code*	WEIGHTS (service carried out at County Hall)				
VFF	Weights above 5kg or below 500mg	£11.00 ea	£11.50 ea	Y	If a weight requires adjustment and retesting an additional fee of the same amount will be charged.
	Weights 500mg to 5kg	£9.00 ea	£9.50 ea	Y	

Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
WEIGHTS AND MEASURES ACT 1985 s74 & s76					
Fee Code*	MEASURES				
VGG	Linear measures not exceeding 3 m, for each scale	£11.30 ea	£11.50 ea	Y	
VI1	Capacity measures, without divisions, not exceeding 1 litre	£10.20 ea	£10.40 ea	Y	
VI2	Cubic ballast measures (other than brim measures)	£112.30 ph	£114.50 ph	Y	** Discount available for bringing equipment to County Hall, Exeter or Chelston, Wellington for testing
VI3	Liquid capacity measures for making up and checking average quantity packages	£112.30 ph	£114.50 ph	Y	
Fee Code*	TEMPLATES				
VTT	Per scale (mm only) - first item See above for templates in millilitres	£112.30 ph	£114.50 ph	Y	To be submitted to County Hall, Exeter for testing
Fee Code*	WEIGHING INSTRUMENTS				
VC1	NON AUTOMATIC WEIGHING MACHINES (NAWMS pre 2000): Not exceeding 1 tonne	£112.30 ph	£114.50 ph	Y	** Discount available for bringing equipment to County Hall, Exeter or Chelston, Wellington for testing
VC2	Exceeding 1 tonne to 10 tonnes	£112.30 ph	£114.50 ph	Y	
VC3	Exceeding 10 tonnes	£112.30 ph	£114.50 ph	Y	+++ Weighbridges
VD1	NAWI (post 2000) Not exceeding 1 tonne	£112.30 ph	£114.50 ph	Y	** Discount available for bringing equipment to County Hall, Exeter or Chelston, Wellington for testing
VD2	Exceeding 1 tonne to 10 tonnes	£112.30 ph	£114.50 ph	Y	
VD3	Exceeding 10 tonnes	£112.30 ph	£114.50 ph	Y	+++ Weighbridges
VC4 or VD4	TESTING INSTRUMENTS INCORPORATING REMOTE DISPLAY OR PRINTING FACILITIES, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be charged	50% surcharge	50% surcharge		*** Additional costs

Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
WEIGHTS AND MEASURES ACT 1985 s74 & s76					
Fee Code*	MEASURING INSTRUMENTS FOR INTOXICATING LIQUOR				
VHH	Not exceeding 150ml	£18.40 ea	£18.80 ea	Y	
	Other	£20.50 ea	£20.90 ea	Y	
Fee Code*	MEASURING INSTRUMENTS FOR LIQUID FUEL AND LUBRICANTS				
VA1	CONTAINER TYPE (not subdivided)	£112.30 ph	£114.50 ph	Y	** Discount available
VA2	SINGLE/MULTI-OUTLETS (NOZZLES) All nozzles tested	£112.30 ph	£114.50 ph	Y	
VA3	Testing of credit card acceptor (per unit, regardless of number of slots/nozzles/pumps)	£112.30 ph	£114.50 ph	Y	++ Waiting Time
VA4	Testing of peripheral electronic equipment on a separate visit (per site)	£112.30 ph	£114.50 ph	Y	
Fee Code*	ROAD TANKER FUEL MEASURING EQUIPMENT (ABOVE 100 LITRES)				
	METER MEASURING SYSTEMS				
VJ1	Meter measuring Systems Testing	Prices Available on Request from Trading Standards	Prices Available on Request from Trading Standards		Work completed by South Gloucestershire Metrology Services in Yate. Will require tanker being transported to Yate for this service.
VJ2	Reseal following broken seals or repair where bulk flow unit not required.	£112.30 ph	£114.50 ph	Y	
VJ3	DIPSTICK MEASURING SYSTEMS Up to 7,600 litres (for calibration of each compartment and production of chart)				Work completed by South Gloucestershire Metrology Services in Yate. Will require tanker being transported to Yate for this service.
	Over 7,600 litres, basic fee above, plus additional charge	Prices Available on Request from Trading Standards	Prices Available on Request from Trading Standards		Work completed by South Gloucestershire Metrology Services in Yate. Will require tanker being transported to Yate for this service.
VJ4	Initial and spare dipsticks Replacement dipstick (including examination of compartment)				
Fee Code*	CERTIFICATE OF ERRORS				
VKK	For supplying a certificate containing results of errors found on testing (certificate supplied upon request of the submitter).	£41.00 ea	£41.80 ea	Y	Fee applies when no other fee is payable

Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
WEIGHTS AND MEASURES ACT 1985 s74 & s76					
Fee Code*	WEIGHING OR MEASURING EQUIPMENT OR GOODS SUBMITTED FOR TEST AT THE SUBMITTER'S				
VLL	METRIC FISHING SCALES AND WEIGHTS	£20.50 ea	£20.90 ea	Y	To be delivered to nearest Trading Standards office
VOO	OTHER EQUIPMENT OR GOODS - For the examination, testing and report on other equipment or the weighing or measuring of goods	£112.30 ph	£114.50 ph	Y	To be determined on the basis of per officer/hour spent at the place where the service is provided
VPP	SERVICES OR FACILITIES PROVIDED - In pursuance of community obligations by virtue of S 76 of the Weights and Measures Act 1985	£112.30 ph	£114.50 ph	Y	
Fee Code*	WEIGHTS AND MEASURES ACT 1985, PART 3	VAT EXEMPT	VAT EXEMPT		
	Public weighbridge operator training	£80.00 ph	£80.00 ph		Includes informal training session, provision of examination notes, examination and certification of operator, average time charged is 3 hours, minimum charge of one hour applied.

NOTES ON APPLICATION OF FEES

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VAT - All fees are quoted are exclusive of VAT.

VAT should be charged unless the work carried out is a statutory requirement.

It is only weights and measures equipment that is tested:

a) under the Measuring Instruments (EEC Requirements) Regs 1988 which will be stamped with symbols similar to the following:



or, b) in pursuance of a Community obligation other than a) above that will be exempt from VAT. This is generally equipment brought into prior to 2000 which can not be tested by approved verifiers under NAWI and MID regulations.

* **Fee Codes** - Please ensure that relevant fee codes are identified on the Test Forms for audit purposes.

They also correspond to the coding on APP for entering your visit.

Mileage - Hourly rates can be charged for travel time to the premises where equipment is situated up to a maximum of one hour charged.

For Verification or certification work outside normal office hours a surcharge of £29.60 ph is applied. The figure should not be entered separately on the form but added to the normal fee. The following should though be stated on the test form: 'INCLUDES OUT-OF-HOURS SURCHARGE'.

** **Discounts** are available where equipment is submitted for testing at one of our offices. All items will be given a discount of 50% unless stated otherwise. (This is NOT applicable to "Special Weighing and Measuring Equipment")

*** **Additional Costs** - When supplying specialist equipment (including but not limited to weighbridge test unit, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance. This additional charge will not be made if the submitter provides test equipment to the inspector's satisfaction with a recent test certificate from a Local Authority metrology laboratory or UKAS accredited metrology laboratory.

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Waiting Time - Where delays in excess of half an hour occur during on site verifications waiting time will be charged, in multiples of half hour at hourly rate fee, if delays are due to (but not solely):

- > Engineers being late
- > Equipment not being ready for testing
- > Delays getting on site

Additionally where a pre-booked appointment is cancelled on the day of the verification 50% a surcharge of the verification fee will be levied.

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Weighbridges - the basic fee (VC3 or VD3) must be added to the cost of a day's hire of the weighbridge unit (or hire of other appropriate equipment). If a weighing machine fails on test, it should be rejected and the submitter given the opportunity to use the weighbridge unit (or the hire of other appropriate equipment) for adjustment and resubmission. A second basic fee may be charged for the second test

Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
DEVON METROLOGY LABORATORY FEES					
	The UKAS calibration of weights to OIML level M1 per weight 10kg and under per weight over 10 kg	£20.50 ea £23.50 ea	£21.00 ea £24.00 ea	Y Y	
	The UKAS calibration of weights to OIML level F2 per weight	£33.00 ea	£33.50 ea	Y	
	The UKAS calibration of weights to OIML level F1 per weight	£38.50 ea	£39.50 ea	Y	
	The UKAS calibration of weights to OIML level E2 per weight	£56.00 ea	£57.00 ea	Y	
	UKAS Calibration of Non Standard Weights e.g. Imperial, Newton and ball bearing weights per weight	£24.50 ea	£25.00 ea	Y	
	Length Calibration Rulers (up to 2m in length) Tape Measures (up to 20m in length)	£45.50 ea £91.00 ea	£46.50 ea £93.00 ea	Y Y	
	Volume Calibration Testing per flask	£30.50 ea	£31.00 ea	Y	
	Petrol Measures Cleaning fee per measure (for internal clean) Testing fee per measure	£45.50 ea £45.50 ea	£46.50 ea £46.50 ea	Y Y	
	Non standard calibration work	£80.00 ph	£80.00 ph		That will involve new research / calculations etc
	Certificate fee for UKAS and other lab work received under £200.00 in value	£15.50 ea	£16.00 ea	Y	

Discount Available: Where weights are tested on a regular basis for customers a discounted fee may be negotiable of up to 5%

MISCELLANEOUS STATUTORY FEES (VAT EXEMPT EXCEPT WHERE STATED)					
Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
PETROLEUM FEES					
PETROLEUM (CONSOLIDATION) REGULATIONS 2014					
HEALTH & SAFETY & NUCLEAR (FEES) REGULATIONS 2016					
These are statutory fees and will remain the same year on year until we are notified of any changes					
	Duplicate certificate (+VAT)	£20.00	£20.00		Not set by legislation VAT chargeable
	0 - 2,500 Litres	£44.00	£44.00	statutory	Cost is for each year of licence/certificate
	2,500 - 50,000 Litres	£60.00	£60.00	statutory	Cost is for each year of licence/certificate
	Over 50,000 Litres	£125.00	£125.00	statutory	Cost is for each year of licence/certificate
	CONVEYANCING FEES (+VAT)	£80.00 ph	£80.00 ph		Not set by legislation VAT chargeable
EXPLOSIVES FEES					
EXPLOSIVES REGULATIONS 2014					
HEALTH & SAFETY & NUCLEAR (FEES) REGULATIONS 2016					
These are statutory fees and will remain the same year on year until we are notified of any changes					
LICENCE to store explosives, where no minimum separation distance or a 0 metre minimum separation distance is prescribed (less than 250kg)					
	First Time Application:				
	One year duration	£109.00	£109.00	statutory	Licences are issued for a period of one year running from 1st September, which is the common renewal date implemented by this Authority. A new application can run for up to five years to the common renewal date. If you are making a first time application and wish to apply for a period of over one year please contact this Service so that a proportional fee can be calculated.
	Up to two years duration	£141.00	£141.00	statutory	
	Up to three years duration	£173.00	£173.00	statutory	
	Up to four years duration	£206.00	£206.00	statutory	
	Up to five years duration	£238.00	£238.00	statutory	
	Renewal of LICENCE:				
	One year duration	£54.00	£54.00	statutory	Please note that the time limited fees are for whole years. Fees for parts of a year would be on a pro-rata basis
	Up to two years duration	£86.00	£86.00	statutory	
	Up to three years duration	£120.00	£120.00	statutory	
	Up to four years duration	£152.00	£152.00	statutory	
	Up to five years duration	£185.00	£185.00	statutory	
LICENCE to store explosives, where, by virtue of Regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed (greater than 250kg)					
	First Time Application:				
	One year duration	£185.00	£185.00	statutory	Licences are issued for a period of one year running from 1st September, which is the common renewal date implemented by this Authority. A new application can run for up to five years to the common renewal date. If you are making a first time application and wish to apply for a period of over one year please contact this Service so that a proportional fee can be calculated.
	Up to two years duration	£243.00	£243.00	statutory	
	Up to three years duration	£304.00	£304.00	statutory	
	Up to four years duration	£374.00	£374.00	statutory	
	Up to five years duration	£423.00	£423.00	statutory	
	Renewal of LICENCE:				
	One year duration	£86.00	£86.00	statutory	Please note that the time limited fees are for whole years. Fees for parts of a year would be on a pro-rata basis
	Up to two years duration	£147.00	£147.00	statutory	
	Up to three years duration	£206.00	£206.00	statutory	
	Up to four years duration	£266.00	£266.00	statutory	
	Up to five years duration	£326.00	£326.00	statutory	

MISCELLANEOUS STATUTORY FEES					
Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
EXPLOSIVES FEES					
		VAT EXEMPT	VAT EXEMPT		
	Varying name of Licensee or address of site	£36.00	£36.00	statutory	
	Any other kind of variation	Price Upon Application	Price Upon Application	statutory	Equal to the reasonable cost to the licensing authority of having the work carried out
	Transfer of Licence or Registration	£36.00	£36.00	statutory	
	Replacement of lost Licence or Registration	£36.00	£36.00	statutory	
THE FIREWORKS (AMENDMENT) REGULATIONS 2004					
These are statutory fees and will remain the same year on year until we are notified of any changes					
	Licence to supply fireworks outside of the 4 prescribed periods: One year duration (from date of application)	£500.00	£500.00	statutory	
ANIMAL FEED FEES					
		VAT EXEMPT	VAT EXEMPT		
THE ANIMAL FEED (HYGIENE, SAMPLING ETC. AND ENFORCEMENT) (ENGLAND) REGULATIONS 2015					
These are statutory fees and will remain the same year on year until we are notified of any changes					

	Manufacture, or manufacture and placing on the market of animal feed additives referred to in Article 10 (1) (a) or (b) of EU Regulation 183/2005, other than those additives specified in regulation 2(4), or of premixtures of such additives	£451.00	£451.00	statutory	Appropriate applicable fees to be assessed on inspection
	Placing on the market of substances referred to in Article 10 (1) (a) or (b) of EU Regulation 183/2005, other than those additives specified in regulation 2(4), or of premixtures of such additives	£226.00	£226.00	statutory	Appropriate applicable fees to be assessed on inspection
	Any of the relevant activities referred to in the section headed "Facilities and Equipment" in Annex II of EU Regulation 183/2005	£451.00	£451.00	statutory	Appropriate applicable fees to be assessed on inspection

NON LEGISLATIVE FEES AND CHARGES					
Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
	Bespoke or commissioned work from customers	£80.00 ph	£80.00 ph		
	OFFENCE REPORTING COSTS	VAT EXEMPT	VAT EXEMPT		
	INVESTIGATION COSTS The hourly rate for investigation costs which can be claimed from persons subject to successful prosecutions	£80.00 ph	£80.00 ph		In line with other authorities
	EXTERNAL TRAINING PROVISION (VAT EXEMPT EXCEPT WHERE STATED)				
	DCATS METROLOGY LABORATORY (Diploma) Metrology Students in the Metrology Laboratory	£80.00 ph	£80.00 ph		In line with other authorities
	OTHER COURSES - Arranged by Devon TS and made available to non DCC TSO's	No Fixed Fee	No Fixed Fee		Prices TBA on a course by course basis, dependant on venue costs, arrangement fees for speakers, refreshment costs and number of delegates.
	External Training for Local Businesses (+VAT†)	£80.00 ph	£80.00 ph		Prices TBA on a course by course basis, dependant on venue costs, arrangement fees for speakers, refreshment costs and number of delegates.
	WEIGHT HIRE CHARGES (+VAT†)				
	Cost per tonne or part thereof - Up to 2 tonne maximum	£110.00	£112.20	Y	Minimum 2 day hire. Below 500kg, price on application. Weights available for collection from Chelston, Wellington office.

TRADING STANDARDS 'BUY WITH CONFIDENCE' SCHEME					
	APPLICATION FEE				
	Entity with 1-5 employees	£125.00	£125.00		
	Entity with 6-20 employees	£167.00	£167.00		
	Entity with 21-49 employees	£208.00	£208.00		
	Entity with 50 + employees	POA	POA		
	ANNUAL MEMBERSHIP FEES				
	Entity with 1-5 employees	£250.00	£250.00		
	Entity with 6-20 employees	£375.00	£375.00		
	Entity with 21-49 employees	£500.00	£500.00		
	Entity with 50 + employees	POA	POA		

Fee Code	Explanation of Charge	Current Charge 2019/20	Proposed Charge 2020/21	If changed	Notes
	PRIMARY AUTHORITY SCHEME (VAT EXEMPT)				
	First Year Set-up Package	£390.00	£390.00		Application fee plus three hours of officer time throughout the year, to include an initial visit*
	Minimum Package (after year one)	£160.00	£160.00		Two hours of business advice and support**
	Small Package	£228.00 Includes 5% discount, saving £12	£228.00 Includes 5% discount, saving £12		Three hours of business advice and support
	Medium Package	£864.00 Includes 10% discount, saving £96	£864.00 Includes 10% discount, saving £96		12 hours of business advice and support
	Large Package	£1,632.00 Includes 15% discount, saving £228	£1,632.00 Includes 15% discount, saving £228		24 hours of business advice and support
	Bespoke (as agreed)	Discount negotiable on our standard £80 per hour fee.	Discount negotiable on our standard £80 per hour fee.		For bespoke packages of more than 24 hours we can offer discounts. The amount of discount will depend on the quantity of hours purchased.

*In the first year of partnership the initial fee includes three hours of advice and support to enable an initial assessment of the business by nominated officers.

**After the first year an annual minimum fee of £160 will apply, which includes a minimum package of two hours.